
Calgary Urban Aboriginal Initiative



Committee Model

Revised *February, 2004*

1.0 Introduction

The proposed model is intended to be open, transparent, representative, and inclusive of all individuals involved in the Calgary Urban Aboriginal Initiative. The governance model will maximize the resources, financial and personnel, committed to the Initiative plus provide clear delineation of roles and responsibilities for the CUIAI Committee, domain groups and the project team.

The model will allow for input from all key participants in the Initiative, from the Community, the Domain Groups, municipal, provincial and federal agencies and departments, Foundations and businesses.

This is the overall community to whom the CUIAI Committee is accountable.

2.0 Mission Statement

To provide a home for ongoing discussion, coordinated and informed action in support of Calgary Urban Aboriginal issues and initiatives.

3.0 Values

- * To Be Cultural sensitive
- * Will take a Holistic approach
- * To be Respectful
- * To be Inclusive
- * To be Accountable

4.0 Guiding Principles

- * The urban Aboriginal people of Calgary shall be the driving force for decision-making, planning and action.
- * Our actions shall be grounded on cultural sensitivity and understanding (mind to heart) for the Aboriginal and organizational cultures that we will be dealing with.
- * A holistic approach to addressing Aboriginal circumstances and independence will be used.
- * We shall maintain uncompromising respect for people and options. Respect for differences. A willingness to learn on the part of Aboriginal and non-Aboriginal individuals.
- * We will work from a position of collaborative and equal partnership – a sharing of strengths and resources that does not diminish individual or organizational autonomy, power, identity or autonomy.
- * We will be inclusive of all Aboriginal people of Calgary.
- * We will have Aboriginal representation through all levels of the Initiative –CUAI Committee, Domain Groups, and Project Team.
- * We will recognize all existing structures and organizations, agreements and documents.
- * We are accountable to the community we serve.

5.0 Objectives:

- * To ensure urban Aboriginal needs and issues are being met.
- * To mobilize community resources so that the potential of organizations, institutions, individuals and groups is maximized.
- * To advocate for social, policy and legislative change.
- * Promote efforts and initiatives.
- * Identify gaps in service and emerging Aboriginal issues.
- * To act as a sector connector.
- * To support community processes.
- * To promote public education and understanding.
- * Stimulate and support coordinated community planning and action.
- * Remain flexible enough that diverse groups can identify with and join in our efforts – allow for evolution and continuous improvement.
- * Facilitate communication across sectors and between Aboriginal and non-Aboriginal groups.
- * Facilitate Aboriginal community building – enhanced capacity, identity, pride and a sense of ownership.

6.0 CUIAI Committee

The CUIAI Committee is the coordinating arm for Calgary Urban Aboriginal Initiative. It supports activities across domain groups and provides direction to the project team. All domain groups are represented on the CUIAI Committee to ensure active and effective communication between all involved participants.

Roles and Responsibilities will include areas such as:

- * To coordinate and facilitate the actions of the domain groups and to take action to support domain group work;
- * To provide supervision, direction and support to the Project Team.
- * To be responsible for hiring and supervising the Director;
- * To perform executive functions, including responsibility for fiscal matters.
- * To ensure administrative adherence to approved policies and practices with respect to all hiring, purchasing, tendering etc.
- * In order to maintain accountability to the community, the CUIAI Committee will provide an annual report back to the community.

Membership

- * Membership comprised of:
 - 1 - 2 representatives from the Government of Canada;
 - 1 - 2 representatives from the Government of Alberta;
 - 1 (One) representative from the City of Calgary;
 - 1 (One) representative from CAUAC;
 - 1 (One) representative from Treaty Seven Economic Development Corporation;
 - 1 (One) representative from the Métis Nation of Alberta;
 - 1 (One) representative from each Domain Group; (Health, Education, Justice, Housing, Employment, Services, Funding, Human Rights)
 - 1 (One) Elder
 - 1 (One) Youth Representative
 - 2 (Two) Members at Large from the Aboriginal Community.
 - 1(One) member from the Chamber of Commerce, Aboriginal Opportunities Committee (AOC).
- * The Director will be a non-voting Advisory member to the CUIAI Committee.
- * Chair and Vice Chair to be selected by the members

Operations

- * An Executive Committee, 3-5 members, one being the Chair, will be selected from the CUIAI Committee to be responsible for day-to-day operations of the Calgary Urban Aboriginal Initiative. The Executive Committee is also responsible for fiscal decisions that will be limited to only support administration of day-to-day operations.
- * The CUIAI Committee will meet at least once on a quarterly basis.
- * Wherever possible, decisions will be based on a consensus-building model. If a vote is required, votes will be as follows:
 - One vote per domain (1 x 8 domains)
 - One vote Federal Government
 - One vote Provincial Government
 - One vote City of Calgary
 - One vote CAUAC
 - One vote Elder
 - One vote per community member at large (1 x 2 community members)
 - One vote for Treaty 7 EDC
 - One vote for MNA
 - One vote youth representative
 - One vote AOC

7.0 Domain Groups

Purpose

- * To identify issues and act on recommendations as identified through consultation with the community.

Roles and Responsibilities

- * Empowered with a mandate to engage the community in the study of identified issues and development of recommended action plans and to oversee/ coordinate implementation of approved activities.

Membership

- * Membership will be based on current terms of reference of the domain.
- * Each Domain Group will select a representative to the CUIAI Committee.

Operations

- * Domain groups will develop annual plans and share them with the CUIAI Committee.
- * Sub-committees within each Domain Group may be created as required.
- * Minutes of all meetings will be maintained and submitted to Project Team Secretariat Office.

8.0 Project Team

Purpose

- * To provide administrative and operational support to all aspects of the Calgary Urban Aboriginal Initiative.

Roles and Responsibilities

- * Establish a Project Team Secretariat Office.
- * Carry out day - to - day administrative/ operational activities for the Initiative.

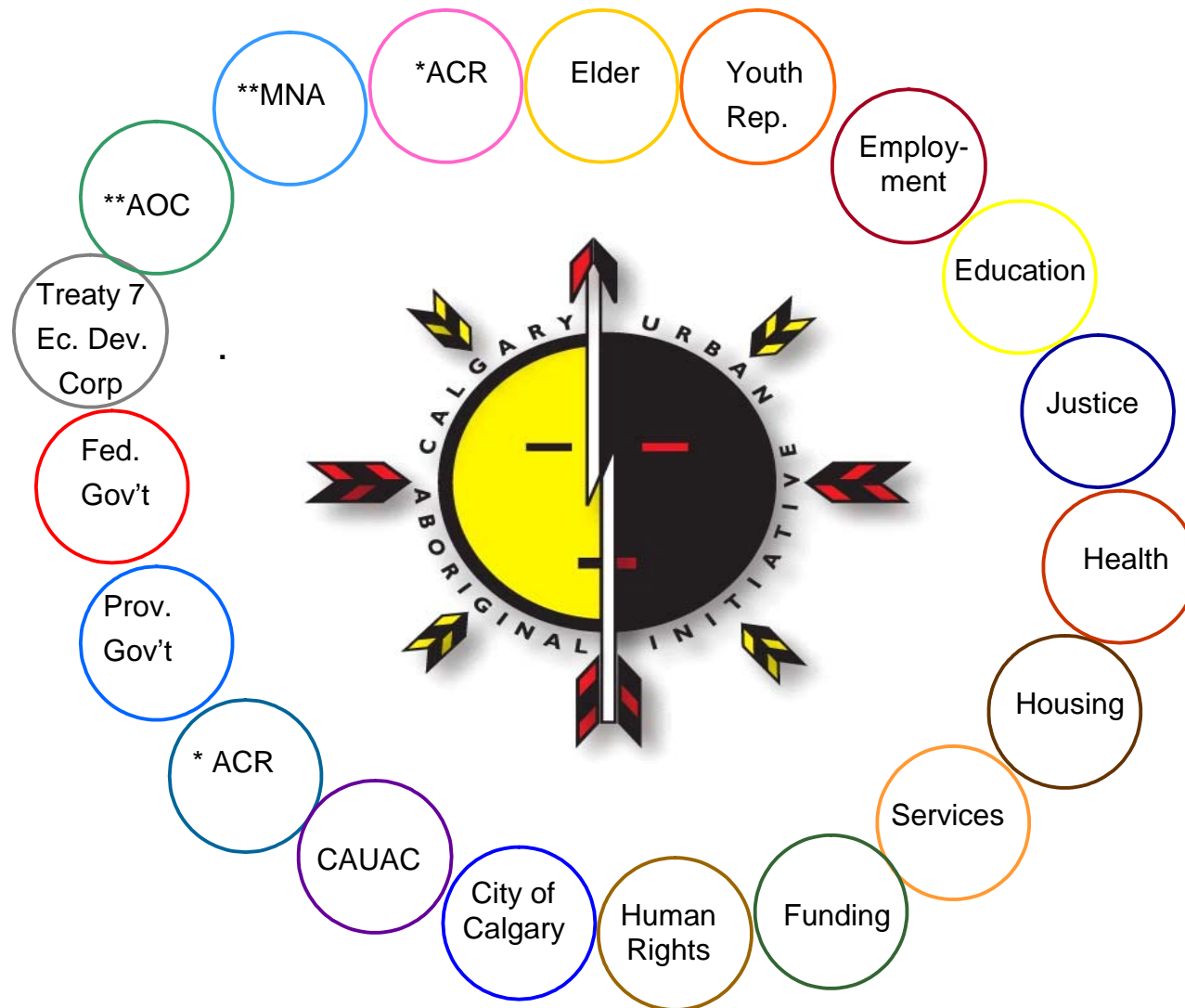
Hiring Process

- * Director will be retained through a hiring process established by the CUIAI Committee.
- * All other staff positions as required and approved by the CUIAI Committee.

Operations

- * Staff positions will be paid positions.
- * Director will be directly accountable to the CUIAI Committee through the Executive Committee.

CUAI Committee



* AOC Aboriginal Opportunities Committee

* ACR-Aboriginal Community Representative

** MNA – Metis Nation of Alberta

Supported By
CUAI PROJECT TEAM



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