

Low-Income Monthly Transit Pass Renewal Information 2006

What is the Low-Income Monthly Transit Pass?

- It is a discounted monthly adult transit pass for Calgarians with income lower than 75% of the Low-Income Cut Off set by the Federal Government (see box below).
- The program, which began in August 2005, has only received approval from Calgary City Council until December 2006. Continuation of the program beyond December 2006 depends on further Council approval.

How much does it cost?

- It costs \$35 per month.

Do I qualify?

You must:

- live in Calgary for one year or longer and have proof of mailing address
- be 18 years old or older
- provide photo identification
- have a family¹ income lower than the amount in this chart:

Size of family ¹	Total before tax (gross) ² income must be less than:
1 person	\$15,584
2 persons	\$19,400
3 persons	\$23,851
4 persons	\$28,958
5 persons	\$32,843
6 persons	\$37,042
7 or more persons	\$41,240

<http://www.statcan.ca/english/research/75F0002MIE/75F0002MIE2006004.pdf>

(¹) Family includes all people living together at one address related by blood, marriage, adoption, or living common-law.

(²) Total before tax (gross) income is shown on line 150 of your 2005 income tax "Notice of Assessment".

How do I prove my family income?

- When you apply for the pass, you must bring your 2005 "Notice of Assessment". After filing your annual tax return, you will receive this in the mail from Revenue Canada (call Revenue Canada at 1-800-959-8281 if you need help or more information).
- You must also provide the 2005 "Notice of Assessment" for every family member 18 years old and over that live with you and are listed on your application form.
- NOTE: The "Notice of Assessment" is the only proof of income accepted. If you are an AISH recipient, please see the next section.
- If you have children, you must show your Alberta Health Care card.

What if I am receiving AISH benefits?

- Fill out the application form and provide your Health Benefits card with the "x" classification at the start of your recipient card number. Once you have been approved, you may purchase a Low-Income Monthly Transit pass at any designated location (see next page).

How do I apply?

STEP 1: Complete the attached application form.

STEP 2: Either you, your legal guardian or trustee must bring the following:

1. The completed application form
2. Your 2005 Notice of Assessment
OR
Your most recent Health Benefits card with the "x" classification (AISH recipients)
3. The 2005 Notice of Assessment for each family member 18 years and over listed on your application form
4. If you have children, your Alberta Health Care card
5. Your photo identification

TO: Calgary Housing Company
1701 Centre Street N.W.
Open 8 a.m. - 4:30 p.m. Monday - Friday

NOTE: If you use Access Calgary, you may apply for the Low-Income Monthly Transit Pass by mailing the same documents listed above with your Access Calgary number to:

Calgary Transit (DT166)
 PO Box 2100, Station M
 Calgary, AB T2P 2M5

When do I find out if I qualify?

- If the application form is filled out correctly and you bring all required documents, the application process should take about 45 minutes. You will find out if you are approved while you are there. During busy times, you may be asked to leave your application form and documents at the Calgary Housing Company office. If this happens, you will be sent a letter within two weeks.
- If you use Access Calgary and have mailed in your application form, you will find out if you are approved within two weeks.

Will everyone in my family get a pass?

- If your application is approved, dependants 18 years and over that live with you and are listed on your application form will also be approved.
- If the person applying is an AISH recipient and the Health Benefits card has the “x” classification, all dependants listed on the Health Benefits card who are 18 years or older will also be approved.

How do I buy my pass?

- Once approved, you can buy one Low-Income Monthly Transit Pass each month.
- When you buy your pass each month, bring your photo identification to one of the places that sell Low-Income Monthly Transit Passes (listed below).
- You may choose someone else (for example, a family member) to pick up the pass for you. Their name **must** be listed on your application form in Section 3 (“Who can pick up my pass?”).

Sales Centres	Hours	Pay By
Calgary Transit Customer Service Centre 224 - 7 Avenue S.W.	10 a.m. - 5:30 p.m. Monday to Friday	Cash, credit card or debit card
City Cashiers, 3 rd Floor, Municipal Building 800 Macleod Trail S.E.	8 a.m. - 4:30 p.m. Monday to Friday	Cash or debit card
Village Square Leisure Centre 2623 - 56 Street N.E.	6 a.m. - 9:30 p.m. Monday to Friday 8 a.m. - 9:30 p.m. Saturday 8 a.m. - 5:30 p.m. Sunday 11 a.m. - 4:30 p.m. Statutory Holidays	Cash, credit card or debit card
Southland Leisure Centre 2000 Southland Dr. S.W.	5:30 a.m. - 9:30 p.m. Monday to Friday 7:30 a.m. - 9:30 p.m. Saturday 7:30 a.m. - 5:30 p.m. Sunday 11 a.m. - 4:30 p.m. Statutory Holidays	Cash, credit card or debit card

Do I have to reapply every year?

- Yes, because your income may change each year.

When do I reapply?

- If the program continues past December 31, 2006, you will need to reapply for the Low-Income Monthly Transit Pass by June 2007.

Rules of the Low-Income Monthly Transit Pass

- The Low-Income Transit Pass is for the registered person only. It can not be used by anyone else.
- You may use the Low-Income Monthly Transit Pass on all Calgary Transit public services.
- Access Calgary customers can use the pass for shared-ride services.
- Your name and registration number must be written on the back of the pass.
- You must carry your pass and photo identification with you at all times when using Calgary Transit.
- If you do not follow these rules, you may be fined under Transit By-Law 4M81 and will not be able to buy a Low-Income Monthly Transit pass in the future.
- For more information call 262-1000 or visit www.calgarytransit.com.

Application for the Low-Income Transit Pass

SECTION 1: MY INFORMATION

LAST NAME		FIRST NAME		MIDDLE INITIAL
SUITE	HOME ADDRESS			
CITY CALGARY	POSTAL CODE	HOW LONG HAVE YOU LIVED IN CALGARY?		
PHONE NUMBER	AISH CLIENT NUMBER (IF APPLICABLE)	ACCESS CALGARY NUMBER (IF APPLICABLE)		
MAILING ADDRESS (IF DIFFERENT FROM ABOVE)				

SECTION 2: FAMILY INFORMATION

List **ALL** people living at this address who are related by blood, marriage, adoption, or living common-law (including the person applying). Use another sheet of paper if more space is needed.

LAST NAME	FIRST NAME	RELATIONSHIP TO APPLICANT	DATE OF BIRTH (YYYY/MM/DD)	TOTAL BEFORE TAX INCOME – from Line 150 (for all residents 18 and over)
1. (Person applying)		YOURSELF		\$
2.				\$
3.				\$
4.				\$
5.				\$
6.				\$
7.				\$
Add up the income of all people listed and write the number in the box to the right			TOTAL INCOME	

SECTION 3: WHO CAN PICK UP MY PASS?

Only you or those you name below can pick up your pass. Photo ID is needed to buy the pass.

Please allow the following people to pick up my pass for me:

LAST NAME	FIRST NAME	ADDRESS

The personal information on this form is being collected for a City of Calgary program under the authority of Section 33© of the Freedom of Information and Protection of Privacy (FOIP) Act and is protected by the FOIP Act. If you have any questions regarding FOIP, call the Calgary Transit FOIP administrator at 537-7968.

SECTION 4: PERMISSION and SIGNATURE

Please read and sign this section. I give Calgary Housing Company and Calgary Transit my permission to check the information in this application.

SIGNATURE OF APPLICANT	DATE (YYYY/MM/DD)
------------------------	-------------------

PHOTO IDENTIFICATION CHECKED <input type="checkbox"/> YES <input type="checkbox"/> NO	PROOF OF INCOME RECEIVED <input type="checkbox"/> YES <input type="checkbox"/> NO
TYPE OF DOCUMENT	

DECLARATION	
I _____ declare:	
1. That I am the applicant 2. That the information I have provided for this application is true. 3. That if I have provided false information, I may be dismissed from the Low-Income Monthly Transit Pass program.	
Declared before me _____	
Date _____	
SIGNATURE OF APPLICANT OR LEGAL GUARDIAN/TRUSTEE _____	

----- CUT HERE -----

SECTION 5: TRAVEL HISTORY

Check the boxes below to show how you paid for your fare between January 2005 and June 2005.

Month	Cash	Tickets	Monthly Pass	Did not use Transit
January 2005	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
February 2005	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
March 2005	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
April 2005	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
May 2005	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
June 2005	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- Please check the boxes to the right that apply to you:
 - AISH Recipient
 - Access Calgary Customer
 - Neither of the above

This information helps Calgary Transit administer the Low-Income Monthly Transit Pass program.